

Ahmednagar Jilha Maratha Vidya Prasarak Samaj's

New Arts, Commerce and Science College, Shevgaon

Dist. Ahmednagar- (MS)-414502 (INDIA)

Internal Quality Assurance Cell (IQAC)

Mr. Sagar R. Kande
IQAC Coordinator

Dr. Laxmanrao S. Matkar
Principal

Ref. No. NACSCS/IQAC- Meeting/-1/ 2017-18

Date: 12th July, 2017

To,
Hon. Members of IQAC
New Arts, Commerce and
Science College, Shevgaon

Subject: Invitation for the IQAC Meeting to be held on 14th July, 2017...


Dear Sir/ Madam,

The meeting of IQAC of New Arts, Commerce and Science College, Shevgaon will be held on **14th July, 2017** in IQAC Meeting Hall in the Main Building of the college at 10.30 AM. You all are cordially invited to attend this meeting and take part in discussion pertaining to the academic and physical growth of the college. Hon. Dr. L.S. Matkar, Principal and Chairperson of the Internal Quality Assurance Cell will preside over the meeting. The agenda of the meeting is as follows:


- **Agenda: 1- To confirm and approve the minutes of last meeting**
- **Agenda: 2- Discussion on the recommendations of NAAC Peer Team visit**
- **Agenda: 3- Discussion on the perspective plan of the college**
- **Agenda: 4- Discussion on the academic planning for the academic year 2017-18**
- **Agenda: 5- Discussion on the integration of ICT in teaching learning process**
- **Agenda: 6- Discussion on the academic calendar for the academic year 2017-18**
- **Agenda: 7- Any other relevant issue with the permission of Hon. Chairperson**

This agenda has been sent to the following members of IQAC:

1. Hon. Adv. Vishwasrao Athare Patil (Management Representative)
2. Hon. Dr. Laxmanrao Matkar (Principal and Chairperson)
3. Dr. Gokul G. Kshirsagar
4. Dr. Raosaheb K. Kasar
5. Dr. Chhaya K. Bhalshankar
6. Mr. Ravindra G. Vaidya
7. Mr. Mohan S. Vetal
8. Shri. Ambadas Gaikwad (Office Superintendent)
9. Shri. Bapusaheb Bhosale (Local Society Representative)
10. Shri. Sanjay Phadke (Alumni)
11. Dr. Megha Kambale (Employer)
12. Mr. Satpute Sandeep (Industrialist)
13. Shri. Balasaheb Ugale (Parent Representative)
14. Mr. Pradip Deshmukh (Student Representative)
15. Mr. Sagar R. Kande (IQAC Coordinator)


Co-Ordinator
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Ref. No. NACSCS/IQAC- Minutes/1-2/ 2017-18

Date: **14th July, 2017**

Minutes of the Meeting of Internal Quality Assurance Cell

Date: 14th July, 2017 Time: 10.30 AM to 12.30 PM

Venue: IQAC Meeting Hall, Main Building

The meeting of Internal Quality Assurance Cell of the New Arts, Commerce and Science College, Shevgaon was held on 14th July, 2017 in the IQAC Meeting hall of the college between 11.00 AM to 12.30 PM. The 14 members of IQAC were present for the meeting (Separate Attendance Sheet is attached). Hon. Dr. Laxmanrao S. Matkar (Principal) presided over the meeting. One member Mr. Satpute Sandip (Invitee from Industrialists) could not attend the meeting due to their personal reason.

Mr. Sagar R. Kande (IQAC Coordinator) welcomed the members of internal quality assurance cell. With permission of Chairperson Meeting was started by reading the agenda of the meeting.

Agenda: 1- To confirm and approve the minutes of last meeting

NAAC coordinator Dr. Ravindra G. Vaidya read the minutes of the previous meeting held on 09th January 2017. Hon. Adv. Vishwasrao Athare Patil, the management representative on IQAC confirmed the minutes of previous meeting.

Resolution: The minutes of the previous meeting were unanimously confirmed and approved.

Agenda: 2. Discussion on the recommendations of NAAC Peer Team visit

Mr. Sagar R. Kande proposed the discussion on the recommendations made by NAAC Peer Team in the visit. He also presented the blueprint of the plan to be implemented for

achieving the recommendations. The honorable members appreciated the efforts taken by the IQAC coordinator.

Resolution: The action taken was discussed, appreciated; suggestions incorporated in the policies and procedures were accepted and noted.

Agenda: 3. Discussion on the perspective plan of the college

The IQAC coordinator Mr. Sagar R. Kande proposed to prepare Perspective Plan for the next assessment years as 'Resolution' document. He also presented the plan for the academic year 2017-18. The members of the committee advised to incorporate the development issues in the perspective plan.

Resolution: The committee members appreciated the idea of making perspective plan as 'Resolution' document.

Agenda: 4. Discussion on the integration of ICT in teaching learning process

The IQAC coordinator S. R. Kande brought it to the notice of members that the need of integration of ICT in teaching learning process from the academic year 2017-18. He also took review of the progress so far conducted.

Resolution: It was decided to integrate the ICT tools in teaching learning process.


Agenda: 5. Discussion on the academic calendar for the academic year 2017-18

Dr. Chhaya K. Bhalshankar, the teaching representative of the IQAC proposed the discussion on the academic calendar for the academic year 2017-18. The members of the IQAC discussed the curricular, co-curricular and extracurricular activities in the academic calendar.


Resolution: The academic planning committee comprising of Principal, vice-principal and head of the department was entrusted with the responsibility to prepare academic calendar for the academic year 2017-18.

Agenda: 6. Any other issue with the permission of Hon. Chairperson

The Chairperson Dr L. S. Matkar made an appeal to the honorable members to raise any pertinent issue for the development of the organization. No issue was raised, hence meeting ended with vote of thanks proposed by Dr Gokul Kshirsagar.


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Mr. Sagar R. Kande
IQAC Coordinator

Dr. Laxmanrao S. Matkar
Principal

Ref. No. NACSCS/IQAC- ATR/ 1-3 / 2017-18

Date: 19th October, 2017

Action Taken Report (ATR) of the Meeting Held on 14th July, 2017

Agenda: 1- To confirm and approve the minutes of last meeting

Action Taken:

The minutes of the IQAC meeting held on 9th January, 2017 were discussed in the meeting. Honorable members of the IQAC took review of the action taken on the decisions taken. After discussion each and every point the minutes of the last meeting were confirmed and approved.

Agenda: 2. Discussion on the recommendations of NAAC Peer Team visit

Action Taken:

A plan of action for the next five years has been prepared as per the recommendations of NAAC Peer Team visit. All the activities will be planned through IQAC to fulfill the vision and mission of the college.

Agenda: 3. Discussion on the perspective plan of the college

Action Taken:

The perspective plan of the college for the next five years is being prepared by the planning committee with respect to curricular, co-curricular, Extension activities, Infrastructure and campus development with the help of stakeholders. It will be put for review and approval in the forthcoming IQAC meeting.

Agenda: 4- Discussion on the integration of ICT in teaching learning process

Action Taken:


College Website: www.newartsshevgaon.com IQAC Email: newartsshevgaon@gmail.com

IQAC coordinator, Mr. Sagar R. Kande has been advised to integrate the ICT tools in teaching learning process. Accordingly the Audio-Video studio, projector facility was made available in the college.

Agenda: 5- Discussion on the academic calendar for the academic year 2017-18

Action Taken:

The academic planning committee comprising of Principal, Vice Principals and Head of the departments prepared academic calendar for the academic year 2017-18. After discussion on the academic calendar and suggestions incorporated, it was approved and finalized and subsequently uploaded on the institutional website.


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Mr. Sagar R. Kande
IQAC Coordinator

Dr. Laxmanrao S. Matkar
Principal

Ref. No. NACSCS/IQAC- Meeting /2/ 2017-18

Date: 6th January, 2018

To,
Hon. Members of IQAC
New Arts, Commerce and
Science College, Shevgaon

Subject: Invitation for the IQAC Meeting to be held on 10th January, 2018...

Dear Sir/ Madam,


The meeting of IQAC of New Arts, Commerce and Science College, Shevgaon will be held on **10th January, 2018** in IQAC Meeting Hall in the Main Building of the college at 10.30 AM. You all are cordially invited to attend this meeting and take part in discussion pertaining to the academic and physical growth of the college. Hon. Dr. Laxmanrao Matkar, Principal and Chairperson of the Internal Quality Assurance Cell will preside over the meeting. The agenda of the meeting is as follows:

- **Agenda: 1- To confirm and approve of the last IQAC meeting held on 14th July 2017**
- **Agenda: 2- Discussion on the renovation of the science laboratories and plan for extension**
- **Agenda: 3- Discussion on the introduction and effective implementation of skill based certificate and diploma courses**
- **Agenda: 4- Discussion on the AQAR preparation and submission for the academic year 2017-18**
- **Agenda: 5- Discussion on the inculcating the research culture among faculty member**
- **Agenda: 6- Any other issue with the permission of Hon. Chairperson**


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This agenda has been sent to the following members of IQAC:

1. Hon. Adv. Vishwasrao Athare Patil (Management Representative)
2. Hon. Dr. Laxmanrao Matkar (Principal and Chairperson)
3. Dr. Gokul G. Kshirsagar
4. Dr. Raosaheb K. Kasar
5. Dr. Chhaya K. Bhalshankar
6. Mr. Ravindra G. Vaidya
7. Mr. Mohan S. Vetal
8. Shri. Ambadas Gaikwad (Office Superintendent)
9. Shri. Bapusaheb Bhosale (Local Society Representative)
10. Shri. Sanjay Phadke (Alumni)
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15. Mr. Sagar R. Kande (IQAC Coordinator)


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Dr. Laxmanrao S. Matkar
Principal

Ref. No. NACSCS/IQAC-Minutes/2-2/ 2017-18

Date: 10th January, 2018

Minutes of the Meeting of Internal Quality Assurance Cell

Date: 10th January, 2018 Time: 10.30 AM to 12.30 PM

Venue: IQAC Meeting Hall, Main Building

The meeting of Internal Quality Assurance Cell of the New Arts, Commerce and Science College, Shevgaon was held on 10th January, 2018 in the IQAC Meeting hall of the college between 10.30 AM to 12.30 PM. The 14 members of IQAC were present for the meeting (Separate Attendance Sheet is attached). Hon. Dr. Laxmanrao S. Matkar (Principal) presided over the meeting. Two members Dr. Megha Kamble (Invitee from Employer) could not attend the meeting due to their personal reason.

Mr. Sagar R. Kande (IQAC Coordinator) welcomed the members of internal quality assurance cell. Chairperson suggested to begin the meeting by reading the agenda. Mr. Sagar R. Kande read the agenda of the meeting.

Agenda: 1- To confirm and approve of the last IQAC meeting held on 14th July 2017

IQAC coordinator Mr. Sagar R. Kande read the minutes of previous meeting held on 14th July 2017. Hon. Adv. Vishwasrao Athare Patil, the management representative on IQAC proposed the confirmation of the previous meeting minutes.

Resolution: The minutes of the previous meeting were unanimously confirmed and approved.

Agenda: 2. Discussion on the renovation of the science laboratories and plan for extension

As per the perspective plan the IQAC Coordinator, Dr Sagar R. Kande proposed discussion on the renovation of the science laboratories and plan for its extension. All members involved in the discussion. Hon. Members agreed and suggested to renovate the science laboratories.

Resolution: The renovation and extension work of science laboratories was approved.

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Agenda: 3. Discussion on the introduction and effective implementation of skill based certificate and diploma course

Mr. Mohan Vetal, teacher representative on the IQAC proposed the discussion on introduction and effective implementation of skill based certificate and diploma courses for the academic year 18-19. The members of the IQAC discussed the importance these certificate and diploma courses.

Resolution: The head of the respective departments and Nodal officer of community college were entrusted to effectively implement need based Diploma (NSQF Scheme of UGC under Community College) and certificate courses from the next academic year.

Agenda: 4. Discussion on the AQAR preparation and submission for the academic year 2017-18

IQAC Coordinator informed to the members of IQAC that preparation of Annual Quality Assurance Report for the academic year 2017-18 is in progress and the same needs to be submitted to the National Assessment and Accreditation Council within stipulated period of time. The members took review of the work done so far and made some suggestions.

Resolution: The members of the IQAC took review of the activities conducted and enlisted in the AQAR, made some suggestions and suggested to submit the AQAR after suggestions are incorporated.

Agenda: 5. Discussion on inculcating the research culture among faculty member

Hon. Principal Dr. Laxmanrao S. Matkar, discussed the importance of inculcating the research culture among faculty members. The members of the IQAC discussed the same. The committee suggested to IQAC coordinator to make blueprint to inculcate the research culture among faculty members.


Resolution: The research committee coordinator Mr. C. N. Potangale was entrusted with the responsibility to make the information available about various funding agencies for research work in all streams.

Agenda: 6. Any other issue with the permission of Hon. Chairperson

The IQAC coordinator made an appeal to the members to discuss any other important issue to be discussed in the meeting. No one raised an issue for the discussion.


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IQAC Coordinator

Dr. Laxmanrao S. Matkar
Principal

Ref. No. NACSCS/IQAC-ATR/2-3/ 2017-18

Date: 23rd April, 2018

Action Taken Report (ATR) of the Meeting Held on 10th January, 2018

Agenda: 1- To confirm and approve of the last IQAC meeting held on 14th July, 2017

Action Taken:

The minutes of the IQAC meeting held on 14th July, 2017 were discussed in the meeting. Honorable members of the IQAC took review of the action taken on the decisions taken. After discussion each and every point the minutes of the last meeting were confirmed and approved.

Agenda: 2. Discussion on the renovation of the science laboratories and plan for extension

Action Taken:

As per the discussion undertaken in the meeting the proposal for permission of the Management was forwarded. In due course of time it was approved and the work order is given to the contractor as per requirement and plan of renovation and extension.

Agenda: 3. Discussion on the introduction and effective implementation of skill based certificate and diploma course

Action Taken:

The notice regarding the introduction and effective implementation of skill based certificate and diploma course by each department was issued by the IQAC office. Head of the department have made all the necessary arrangements to start the skill based certificate and diploma courses in the department. Under NSQF scheme of UGC the proposal to start Diploma course in Aquaculture and Poly-house technology was submitted. After permission and financial AID from UGC was received, the courses were started form the academic year 2018-19.

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Agenda: 4. Discussion on the AQAR preparation and submission for the academic year 2017-18


Action Taken:

Annual Quality Assurance Report (AQAR) for the academic year was submitted to NAAC Bangalore on **30th August, 2018**. It was reopened for review and editing and finally it was accepted.


Agenda: 5. Discussion on the inculcating the research culture among faculty member

Action Taken:

The research committee comprising of Principal, Vice Principals, IQAC coordinator and Research committee coordinator prepared the blue print to inculcate the research culture among faculty member. After discussion on the plan it was approved and finalized.


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