

*Ahmednagar Jilha Maratha Vidya Prasarak Samaj's*  
**New Arts, Commerce and Science College, Shevgaon**  
Dist. Ahmednagar- (MS)-414502 (INDIA)  
Internal Quality Assurance Cell (IQAC)

*Dr. Ravindra G. Vaidya*  
***IQAC Coordinator***

*Dr. Purushottam R. Kunde*  
***I/c- Principal***

Ref. No. NACSCS/IQAC-Meeting/ 1/ 2021-22

Date: 21<sup>st</sup> August, 2021

To,  
Hon. Members of IQAC  
New Arts, Commerce and  
Science College, Shevgaon

**Subject: Invitation for the IQAC Meeting to be held on 24<sup>th</sup> August, 2021...**

Dear Sir/ Madam,

The meeting of IQAC of New Arts, Commerce and Science College, Shevgaon will be held on 24<sup>th</sup> August, 2021 in IQAC Meeting Hall in the Main Building of the college at 10.30. AM. You all are cordially invited to attend this meeting and take part in discussion pertaining to the academic and physical growth of the college. Hon. Dr. Purushottam Kunde, I/c-Principal and Chairperson of the Internal Quality Assurance Cell will preside over the meeting. The agenda of the meeting is as follows:

- **Agenda: 1-** To confirm and approve the minutes of last meeting held on 21<sup>st</sup> January, 2021
- **Agenda: 2-** Discussion on the Action Plan and academic calendar for the academic year 2021-22
- **Agenda: 3-** Discussion on the establishment of E-Content Development Studio and Up gradation and integration of ICT in teaching, learning process
- **Agenda: 4-** Creation, up gradation and extension of BBA/ CA and Mathematics laboratories
- **Agenda: 5-** Discussion on consideration of institutional data for the preparation and Submission of AQAR 2020-21
- **Agenda: 6-** Any other issue with the permission of Hon. Chairperson

This agenda has been sent to the following members of IQAC:





1. Hon. Adv. Vishwasrao Athare Patil (Management Representative)
2. Hon. Dr. Purushottam Kunde (I/c- Principal and Chairperson)
3. Dr. Gokul G. Kshirsagar
4. Dr. Usha D. Sherkhane
5. Dr. Chhaya K. Bhalshankar
6. Asso. Prof. Mohan S. Vetal
7. Shri. Ambadas Gaikwad (Office Superintendent)
8. Shri. Bapusaheb Bhosale (Local Society Representative)
9. Shri. Sanjay Phadke (Alumni)
10. Dr. Megha Kambale (Employer)
11. Mr. Satpute Sandeep (Industrialist)
12. Shri. Balasaheb Ugale (Parent Representative)
13. Mr. Pradip Deshmukh (Student Representative)
14. Dr. Ravindra G. Vaidya (IQAC Coordinator)



**Co-ordinator**  
**IQAC**

New Arts, Commerce & Science College,  
Shevgaon, Dist. Ahmednagar



**Principal**

New Arts, Com. & Science College  
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*Dr. Ravindra G. Vaidya*  
IQAC Coordinator

*Dr. Purushottam R. Kunde*  
I/c- Principal

Ref. No. NACSCS/IQAC-Minutes/ 1-2/ 2021-22

Date: 24<sup>th</sup> August, 2021

**Minutes of the Meeting of Internal Quality Assurance Cell**

Date: 24<sup>th</sup> August, 2021 Time: 11.00 AM to 12.30 PM

*Venue: IQAC Meeting Hall, Main Building*

The meeting of Internal Quality Assurance Cell of the New Arts, Commerce and Science College, Shevgaon was held on 24<sup>th</sup> August, 2021 in the IQAC Meeting hall of the college between 11.00 AM to 12.30 PM. The 12 members of IQAC were present for the meeting (Separate Attendance Sheet is attached). Hon. Dr. Purushottam R. Kunde (I/c- Principal) presided over the meeting. Two members Dr. Megha Kamble (Invitee from Employer) and Mr. Satpute Sandip (Invitee from Industrialists) could not attend the meeting due to their personal reasons.

Dr. Ravindra G. Vaidya (IQAC Coordinator) welcomed the members of internal quality assurance cell. With permission of Chairperson meeting was started by reading the agenda of the meeting.

**Agenda: 1- To confirm and approve the minutes of last meeting held on 21<sup>st</sup> January, 2021**

IQAC coordinator Dr. Ravindra G. Vaidya read the minutes of the previous meeting held on 21<sup>st</sup> January, 2021. Hon. Adv. Vishwasrao Athare Patil, the management representative on IQAC confirmed the minutes of previous meeting.

**Resolution:** The minutes of the previous meeting were unanimously confirmed and approved.

**Agenda: 2. Discussion on the Action Plan and academic calendar for the academic**

year 2021-22





Dr R. G. Vaidya presented the action plan for the academic year 2021-22. It was put for discussion in the meeting. The members discussed the action plan for the year and suggested the inclusion of community based activities under extension activities. He also proposed discussion on the academic calendar for the academic year 2021-22. The academic planning committee comprising of Principal, Vice-Principal and respective head of the departments was entrusted with the responsibility to prepare academic calendar for the year.

**Resolution:**

The action plan and academic calendar were discussed, some suggestions were noted to be incorporated into the action plan and academic calendar.

**Agenda: 3. Discussion on the establishment of E-Content Development Studio and**

**Up gradation and integration of ICT in teaching, learning process**

Dr Purushottam R. Kunde, I/c- Principal of the college proposed discussion on creation of E-Content Development Studio. He brought it to the notice of honorable members that due to closures of the educational institutions during Covid-19 pandemic, the need to conduct online classes and developing e-content was strongly asserted and therefore creation of E-Content Development studio will be more beneficial. All the members supported the idea.

**Resolution:**

The committee unanimously supported the idea of creating E-Content Development Studio. Office Superintendent Mr. Ambadas Gaikwad was entrusted with the responsibility of submitting proposal for permission and sanction of the Management.

**Agenda: 4. Creation, up gradation and extension of BBA/ CA and Mathematics**

**laboratories**

Dr Usha Sherkhane the teacher representative on IQAC proposed the discussion on extension and up gradation of BBA/ CA and Mathematics Laboratories. The plan of the extension was discussed in the meeting.

**Resolution:**

The plan of extension and creation of the concerned laboratories was discussed and approved. The Office Superintendent Mr Ambadas Gaikwad was entrusted with the responsibility of submitting proposal to the approval and sanction of the Management.

**Agenda: 5. Discussion on consideration of institutional data for the preparation and**

**Submission of AQAR 2020-21**





IQAC coordinator brought it to the notice of honourable members that NAAC has issued a circular regarding stating that Institutional data up to 31<sup>st</sup> December 2021 can be considered while preparing and submitting the AQAR for the academic year 2020-21. The same was discussed in the meeting. The committee decided to consider data up to 31<sup>st</sup> December for AQAR on the basis that due to Covid-19 Pandemic the college could not function in its full swing; therefore many activities proposed in the action plan of the previous were not conducted. Hence, It would be appropriate to consider data up to 31<sup>st</sup> December, 2021.

**Resolution:**

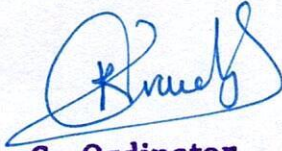
The decision was taken to consider data up to 31<sup>st</sup> December for the preparation and submission of AQAR for the academic year 2020-21.

**Agenda: 6. Any other issue with the permission of Hon. Chairperson**

The Chairperson Dr P. R. Kunde made an appeal to the honorable members to raise any pertinent issue for the development of the organization. No issue was raised, hence meeting ended with vote of thanks proposed by Prof. Mohan S. Vetal

**Resolution:**

The meeting was declared over with vote of thanks.



**Co-Ordinator  
IQAC**

New Arts, Commerce & Science College,  
Shevgaon, Dist. Ahmednagar



**Principal**

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*Dr. Ravindra G. Vaidya*  
IQAC Coordinator

*Dr. Purushottam R. Kunde*  
I/c- Principal

Ref. No. NACSCS/IQAC-ATR/ 1-3/ 2021-22

Date: 5<sup>th</sup> January, 2022

**Action Taken Report (ATR) of the Meeting Held on 24<sup>th</sup> August, 2021**

**Agenda: 1- To confirm and approve the minutes of last meeting held on 21<sup>st</sup> January, 2021**

**Action Taken:**

The minutes of the IQAC meeting held on 28<sup>th</sup> August, 2020 were discussed in the meeting. Honourable members of the IQAC took review of the action taken on the decisions taken. After discussion each and every point the minutes of the last meeting were confirmed and approved.

**Agenda: 2. Discussion on the Action Plan and academic calendar for the academic year 2021-22**

**Action Taken:**

The suggestions made by the committee were incorporated into the action plan and academic calendar. Both action plan and academic calendar were discussed in the local meeting and were subsequently uploaded on the institutional website.

**Agenda: 3. Discussion on the establishment of E-Content Development Studio and Up gradation and integration of ICT in teaching, learning process**

**Action Taken:**

As per the discussion in the meeting, Mr Ambadas Gaikwad sent letter for the permission of Management. It was duly approved and the expenditure for the same was sanctioned. The work order was given to Shardatech Solutions, Pune. The studio was created on the





first floor of the Main building. It was inaugurated by the auspicious hands of Hon. Ramchandraj Dare, the Vice President of the parent Institution.

**Agenda: 4. Creation, up gradation and extension of BBA/ CA and Mathematics laboratories**

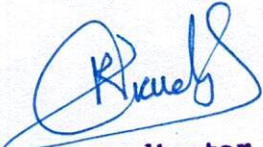
**Action Taken:**

As per the discussion in the meeting, the permission and sanction from the Management was obtained to create and extend the Mathematics and BBA/CA laboratories. The work order is given to the contractor. He has started the concerned work.

**Agenda: 5. Discussion on consideration of institutional data for the preparation and Submission of AQAR 2020-21**

**Action Taken:**

Annual Quality Assurance Report (AQAR) for the academic report is in the process of preparation by considering data up to 31<sup>st</sup> December, 2021. After completion and approval of the committee it will be uploaded on the NAAC Portal.

  
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**IQAC**  
New Arts, Commerce & Science College,  
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***IQAC Coordinator***

**Dr. Purushottam R. Kunde**  
***I/c- Principal***

Ref. No. NACSCS/IQAC-Meeting/ 2/ 2021-22

Date: 7th February, 2022

To,  
Hon. Members of IQAC  
New Arts, Commerce and  
Science College, Shevgaon

**Subject: Invitation for the IQAC Meeting to be held on 10<sup>th</sup> February, 2022...**

Dear Sir/ Madam,

The meeting of IQAC of New Arts, Commerce and Science College, Shevgaon will be held on **10<sup>th</sup> February, 2022** in IQAC Meeting Hall in the Main Building of the college at 10.30. AM. You all are cordially invited to attend this meeting and take part in discussion pertaining to the academic and physical growth of the college. Hon. Dr. Purushottam Kunde, I/c-Principal and Chairperson of the Internal Quality Assurance Cell will preside over the meeting. The agenda of the meeting is as follows:

- **Agenda: 1- To confirm and approve the minutes of last meeting held on 24<sup>th</sup> August, 2021**
- **Agenda: 2- Discussion on setting up the cactus garden in the college campus**
- **Agenda: 3- Organization of ICSSR and Kendirya Hindi Sanshtan sponsored National Seminars in History and Hindi respectively**
- **Agenda: 4- Organization of workshops on language skill enhancement, Yoga and Physical fitness for both faculty and students**
- **Agenda: 5- Discussion on submission of Annual Quality Assurance Report for the academic year 2020-21 and Preparation of the AQAR for academic year 2021-22**
- **Agenda: 6- Discussion on initiating NAAC Assessment and Accreditation Process**
- **Agenda: 7- Any other issue with the permission of Hon. Chairperson**

This agenda has been sent to the following members of IQAC:





1. Hon. Adv. Vishwasrao Athare Patil (Management Representative)
2. Hon. Dr. Purushottam Kunde (I/c- Principal and Chairperson)
3. Dr. Gokul G. Kshirsagar
4. Dr. Usha D. Sherkhane
5. Dr. Chhaya K. Bhalshankar
6. Asso. Prof. Mohan S. Vetal
7. Shri. Ambadas Gaikwad (Office Superintendent)
8. Shri. Bapusaheb Bhosale (Local Society Representative)
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11. Mr. Satpute Sandeep (Industrialist)
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13. Mr. Pradip Deshmukh (Student Representative)
14. Dr. Ravindra G. Vaidya (IQAC Coordinator)



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*IQAC Coordinator*

*Dr. Purushottam R. Kunde*  
*I/c- Principal*

Ref. No. NACSCS/IQAC-Minutes/ 2-2/ 2021-22

Date: 10<sup>th</sup> February, 2022

**Minutes of the Meeting of Internal Quality Assurance Cell**

Date: 21<sup>st</sup> January, 2021 Time: 11.00 AM to 12.30 PM

*Venue: IQAC Meeting Hall, Main Building*

The meeting of Internal Quality Assurance Cell of the New Arts, Commerce and Science College, Shevgaon was held on 10<sup>th</sup> February, 2022 in the IQAC Meeting hall of the college between 10.30 AM to 12.30 PM. Hon. Dr. Purushottam R. Kunde (I/c-Principal) presided over the meeting.

Dr. Ravindra G. Vaidya (IQAC Coordinator) welcomed the members of internal quality assurance cell and briefed them about agenda of the meeting.

**Agenda: 1- To confirm and approve the minutes of last meeting held on 24<sup>th</sup> August, 2021**

With the permission of Chairperson Dr Ravindra G. Vaidya, IQAC coordinator read the minutes of previous meeting held on 24<sup>th</sup> August, 2021. Adv. Vishwasrao Athare Patil, the management representative on IQAC approved and confirmed the minutes of previous meeting.

**Resolution:** The minutes of the previous meeting were unanimously confirmed and approved.

**Agenda: 2. Discussion on setting up the cactus garden and extension of Botanical Garden in the college campus**

Dr Chhaya Bhalshankar, Head Department of Botany proposed discussion on setting up cactus garden in the college campus. The committee discussed the plan and place for setting up the cactus garden as well as extension of existing Botanical Garden.





Especially, the discussion was centered on planting some more medicinal plants in the botanical garden.

**Resolution:**

The decision to set up cactus garden was unanimously approved. The place for the garden was decided.

**Agenda: 3. Organization of ICSSR and Kendriya Hindi Sanshtan**

**sponsored National Seminars in History and Hindi respectively**

The department of History and Hindi had submitted proposals of seminars for financial assistance to ICSSR and Kendriya Hindi Sansthan Respectively on '**Contribution of Maharashtra in Indian Freedom Struggle and New Education Policy 2020 and Indian Languages**'. The committee decided to organize both the seminars respectively in the month of April and July.

**Resolution:**

The committee decided to organize these seminars respectively in the month of April and July.

**Agenda: 4. Organization of workshops on language skill enhancement, Yoga and**

**Physical fitness for both faculty and students**

Mr Sanjay Phadke, the Alumni representative on IQAC expressed need to organize skill enhancement and physical fitness workshops for the students. The committee unanimously supported the idea and decided to organize workshops on Language Skill Enhancement, Physical Fitness and Yoga.

**Resolution:**

The committee decided to organize workshops on Language Skill Enhancement, Physical Fitness and Yoga in the month of April, 2022.

**Agenda: 5- Discussion on submission of Annual Quality Assurance Report for the**

**academic year 2020-21**

The IQAC coordinator Dr R. G. Vaidya presented the progress of Annual Quality Assurance Report for the academic year 2020-21. The committee discussed the AQAR and made some suggestions. The suggestions were noted to be incorporated in the AQAR. The committee discussed the dates for submission of AQAR on NAAC Portal. It was decided that as soon as all the suggestions are incorporated the AQAR will be submitted to NAAC.

**Resolution:** The committee expressed satisfaction over the progress of AQAR. The suggestions

Made by the committee were noted and accepted.





**Agenda: 6- Discussion on initiating NAAC Assessment and Accreditation Process**

The Chairperson Dr. Purushottam R. Kunde brought it to the notice of the committee that the previous NAAC accreditation validity of the college expires on 27<sup>th</sup> March, 2022. Provided the disturbance caused due to uneven spread of Covid-19 virus, the committee decided to initiate NAAC Assessment process for the 4<sup>th</sup> Cycle after submission of AQAR for the academic year 2021-22, probably in the month of November.

**Resolution:**

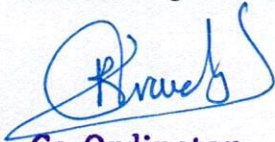
It was unanimously decided to initiate NAAC Assessment and Accreditation Process after the submission of AQAR for the academic year 2021-22 probably in the month of November, 2022.

**Agenda: 7. Any other issue with the permission of Hon. Chairperson**

The Chairperson Dr P. R. Kunde made an appeal to the honorable members to raise any pertinent issue for the development of the organization. No issue was raised, hence meeting ended with vote of thanks proposed by Dr Chhaya Bhalshankar.

**Resolution:**

The meeting was declared over with vote of thanks.



**Co-Ordinator  
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*I/c- Principal*

Ref. No. NACSCS/IQAC-ATR/ 2-3/ 2021-22

Date: 20<sup>th</sup> July, 2022

**Action Taken Report (ATR) of the Meeting Held on 10<sup>th</sup> February, 2022**

**Agenda: 1- To confirm and approve the minutes of last meeting held on 24<sup>th</sup> August, 2021**

**Action Taken:**

The minutes of the IQAC meeting held on 24<sup>th</sup> August, 2021 were discussed in the meeting. Honourable members of the IQAC took review of the action taken on the decisions taken. After discussion each and every point in the minutes of the last meeting were confirmed and approved.

**Agenda: 2. Discussion on setting up the cactus garden and extension of Botanical Garden in the college campus**

**Action Taken:**

As per discussion taken in the meeting, the permission of the Management was sought to set up Cactus garden in the college campus. Head, Department of Botany and Lab attendant personally went to purchase the cactus saplings. They were planted in the Poly House Shed prepared in front of Manin Building. Along with Cactus Garden new saplings of around 60 medicinal plants were brought and planted in the Botanical Garden.

**Agenda: 3. Organization of ICSSR and Kendiry Hindi Sanshtan sponsored National Seminars in History and Hindi respectively**

**Action Taken:**

The department of History and Hindi organized ICSSR and Kendriya Hindi Sansthan sponsored National seminars on "**Contribution of Maharashtra in Indian Freedom**





Struggle and New Education Policy 2020 and Indian Languages respectively on 28<sup>th</sup> April, 2022 and 15-16<sup>th</sup> July, 2022.

**Agenda: 4. Organization of workshops on language skill enhancement, Yoga and Physical fitness for both faculty and students**

**Action Taken:**

As per the discussion in the meeting Dr Vasant Shendage, the coordinator of Literary Association and Dr Shivaram Korde and Mr. Gahininath Shelke were entrusted with the responsibilities of organizing workshops on Language Skill Enhancement, Yoga and Physical Fitness. Accordingly those workshops were organized on 12-22<sup>nd</sup> April, 2022, and 18-22<sup>nd</sup> April, 2022

**Agenda: 5. Discussion on submission of Annual Quality Assurance Report for the academic year 2020-21**

**Action Taken:**

The Annual Quality Assurance Report for the academic year 2020-21 was completed by incorporating the suggestions of IQAC committee and subsequently uploaded on NAAC portal on 25<sup>th</sup> June, 2022. It was accepted by NAAC on 30<sup>th</sup> June, 2022.

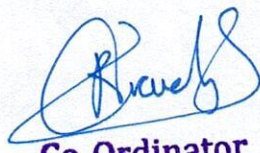
**Agenda: 6- Discussion on initiating NAAC Assessment and Accreditation Process**

**Action Taken:**

It was unanimously decided to initiate NAAC Assessment and Accreditation Process after the submission of AQAR for the academic year 2021-22 probably in the month of November, 2022.

**Agenda: 7. Any other issue with the permission of Hon. Chairperson**

Action Taken: Since no issue was raised the meeting ended with the vote of thanks proposed by Dr Chhaya Bhalshankar.



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