

Ahmednagar Jilha Maratha Vidya Prasarak Samaj's

New Arts, Commerce and Science College, Shevgaon

INTERNAL QUALITY ASSURANCE CELL

IQAC Initiatives

IQAC INITIATIVES

- 1. Determination of Quality Benchmarks/ Parameters
- 2. Regular Meetings of IQAC
- 3. Creating learner-centric atmosphere through adoption of ICT in teaching-learning process
- 4. Recommendations to organize Seminar/ Webinars/ Conferences
- 5. Organization of Faculty and Staff Training Programmes
- 6. Strengthening of Feedback Mechanism and using it for quality improvement
- 7. Organization of Skill Enhancement Activities
- 8. Systematic Data Collection from Departments by devising suitable formats
- 9. Preparation and submission of Annual Quality Assurance Report
- 10. Quality Audits
- 11. Mapping of POs and COs to understand attainment levels of the students
- 12. Promotion of Research Culture amongst faculty
- 13. Devising Policies for academic, administrative and financial tasks
- 14. Preparedness for NEP 2020

1. DETERMINATION OF QUALITY PARAMETERS

- IQAC determines Quality Benchmarks/ Parameters in consultation with heads of the departments, administration and faculty.
- Besides, IQAC receives feedbacks and suggestions on policies and procedures to be adopted for quality enhancement and sustenance from delegates, scholars etc.
- It monitors the processes and ensures attainment of benchmarks

2. REGULAR MEETINGS OF IQAC

- IQAC conducts periodic meetings to discuss various quality issues.
- It also conducts meetings with various stakeholders on regular basis.

Some of the Issues Discussed are:

- Academic Planning
- Feedback analysis and consequent improvements in the areas suggested by stakeholders
- Innovative Teaching-Learning and Evaluation
- Mapping of POs and COs and their attainment levels
- Promotion of Research Culture
- Organization of various curricular and co-curricular activities
- Organization of Extension and outreach programmes
- Infrastructural development
- E-Governance Strategies to be adopted
- Preparation and submission of AQAR

3. LEARNER CENTRIC ATMOSPHERE

IQAC of the college strives to create learner centric atmosphere through:

- Integration of ICT in Teaching-Learning process
- Promoting use of Experiential, Participative and Problem Solving Methodologies
- Organization of study tours, field visits and internships
- Encouraging students to enroll for MOOC courses on SWAYAM platform
- Encouraging students to make use of study material on N-List, NPTEL, Shodhganga, Shodhsindhu etc.
- Ensure students participation in Avishkar, Youth Festival, Cultural, Debate, Essay, Elocution competitions organized at College, University, State and National level
- Inculcation of National values among students by making them participate in competitions organized on the occasion of *Azadi Ka Amrit Mohotsasav*
- Organization of Bridge and Add on- Certificate Courses, Soft Skills programmes,
 Career Counseling Sessions, Campus Placement Drives

PHOTOGRAPHS OF STUDENT CENTRIC ACTIVITIES













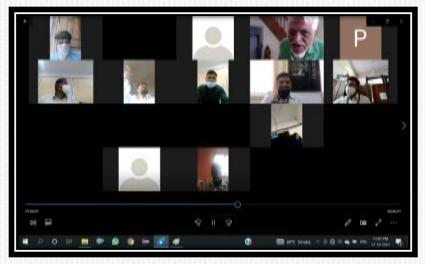
4. ORGANIZATION OF SEMINARS/WEBINARS/CONFERENCES/ WORKSHOPS

IQAC recommends the organization of seminar/ conferences/ webinars and workshops for:

- Keeping faculty and students abreast of latest developments in their respective disciplines
- Inculcation of research culture
- Orientation towards Intellectual Property Rights, Patenting and Copyrights
- Encouraging them to submit proposal for financial assistance to undertake research projects
- It provided platform to researchers to exchange their findings
- Discussion on recent research areas
- It provided opportunities to researchers and faculty to interact with experts from respective disciplines

SEMINARS/CONFERENCES/ WORKSHOPS









SEMINARS/CONFERENCES/ WORKSHOPS









5. ORGANIZATION OF FACULTY AND STAFF TRAINING PROGRAMMES

- IQAC works as a catalyst to enhance skills of faculty and staff through organization of faculty and staff training programmes:
- These programmes provide exposure to recent advances in the field of education
- The training sessions help faculty and staff to improve their efficiency and knowledge
- Integration of ICT in pedagogy receives a boost due to these programmes
- These training programmes help them towards their professional development
- IQAC ensures their participation in FDP/ Orientation/ Refresher and Short Term courses as well as MOOC courses on SWAYAM Platform

FACULTY AND STAFF TRAINING PROGRAMMES







न्यू आर्ट्समध्ये राष्ट्रीय कार्यशाळा उत्साहात

श्रोवगाव, दि. १२ (प्रतिनिधी)- येथील न्यू आर्ट्स महाविद्यालयाचा ग्रंथालय विभाग आणि आय.क्यू.ए.सी. विभाग यांच्या संयुक्त विद्यमाने रिसर्च अँड पब्लिकेशन एथिक्स (संशोधन आणि प्रकाशनाची नैतिकता) या विषयावर एक दिवसीय ऑनलाईन राष्ट्रीय कार्यशाळेचे आयोजन करण्यात आले.

सावित्रीबाई फुले पुणे विद्यापीठाचे ज्ञानस्त्रोत केंद्राचे इमेरीटस प्रा. डॉ. भाऊसाहेब पानगे, सिल्वासा दादर, नगर हवेली येथील सहायक ग्रंथपाल आणि इमूचे सहागर डॉ. पवन अग्रवाल आणि पुणे येथील अनंतराव पवार कॉलेज ऑफ आर्किटेक्चर महाविद्यालयाच्या ग्रंथपाल डॉ. अर्चना लडकत यांनी या विषयावर मार्गदर्शन केले .

डॉ. पानगे यांनी, संशोधन पेपर तयार करताना कोणती काळजी घेतली पाहिजे, संशोधन कार्यात येणारे बनावट काम, खोटेपणा, बाङ्मय चीर्य या संकल्पना कशा उदयास आल्या व त्यावर आएण कशा पद्धतीने मात करू शकतो यावदल उदाहरणासह सांगितले.

डॉ. अग्रवाल यांनी, बीद्धिक मालमता हक या विषयावर व्याख्यान दिले. डॉ. लडकत यांनी रेफरन्स मंनिजमेंट टूल व त्याची सॉफवेअर संदर्भात माहिती दिली. या वेळी प्रा. रमेश चेडे यांची तांत्रिक सहकार्य लाभले. प्राचार्य डॉ. पुरुषोत्तम कुंदे यांनी स्वागत केले. ग्रंथपाल मीनाक्षी चक्रे यांनी प्रास्ताविक केले. प्रा. राम कोरडे यांनी सत्रसंचालक केले.





6. STRENGTHENING OF FEEDBACK MECHANISM AND USING IT FOR QUALITY IMPROVEMENT

- □ College has its feedback mechanism in place.
- College have feedback forms filled from Students, Teachers, Alumni and Parents on aspects pertaining to curriculum, teachers' performance, physical and academic facilities, teaching-learning processes etc. The suggestions received from stakeholders are reviewed and necessary action is taken. Recommendations and suggestions received on curriculum are communicated to the affiliating university through syllabus restructuring workshops and Board of studies of the concerned programme.
- □ Department-wise feedback analysis reports are reviewed and discussed in the IQAC meetings.
- □ A discussion on major suggestions and compliances is carried out in the IQAC meetings and necessary steps are taken.
- Feedback Process of the College:

Stakeholders				Feedback Process
				Feedback Form Distribution
				Filled in Feedback Form Collection
Students	Teachers	Alumni	Parents	Department/ Unit-wise Feedback form Analysis
				Discussion on Recommendations and Suggestions at appropriate level
				IQAC discusses viable feedbacks and takes necessary action
				Action Taken Report

7. ORGANIZATION OF SKILL ENHANCEMENT ACTIVITIES

IQAC strives to cater to the skill needs of students through:

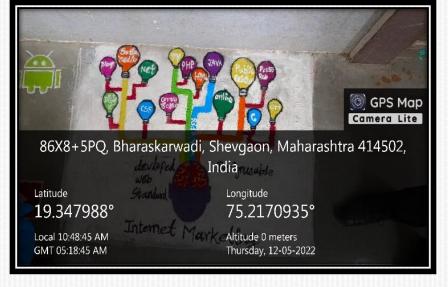
- Organization of Skill Enhancement Activities viz. Soft Skills Language Skills,
 Computing Skills, Yoga and Physical Fitness etc.
- Introduction of skill oriented self financed courses such as 'A Certificate
 Course in Fashion Designing and Beauty Parlor'
- Introduction of job oriented diploma courses in 'Farm Equipment and Machinery, Aquaculture, Poly House Technology and Advanced IT' under Community College Scheme of UGC
- These courses help shape up students' personalities, build up their confidence and make their holistic development.

SKILL ENHANCEMENT ACTIVITIES









8. DATA COLLECTION

Quality enhancement and sustenance involves proper documentation. IQAC ensures systematic data collection through a well wrought mechanism. It includes:

- Devising formats for submitting reports of various curricular, cocurricular and extension activities to the IQAC
- It has developed its central data repository to be used for timely submission of data to NAAC, AISHE, NIRF and Affiliating University
- It sees that this data is properly analyzed and next course of action is taken.
- It also ensures that this data is displayed and regularly updated on institutional website.

9. ANNUAL QUALITY ASSURANCE REPORT

IQAC submits **AQAR** (Annual Quality Assurance Report) within stipulated time

- IQAC has devised a mechanism to collect necessary data throughout the year.
- Preparation of AQAR is a collective responsibility. Annual report is prepared by IQAC in consultation with criterion heads appointed for the purpose. These criterion heads receive assistance from the members of the concerned criterion committee.
- The final draft of AQAR is placed in IQAC and CDC for their perusal and approval.
- Once approved it is submitted to the NAAC through HEI portal.

10. QUALITY AUDITS/ INITIATIVES

The sustained pursuance of quality enhancement includes conduct of quality audits at regular intervals.

- Academic and Administrative Audit
- Gender Audit
- Green and Environment Audit
- Fire Audit
- Energy Audit
- Timely Renewal of ISO Recognition
- Performance Appraisal System

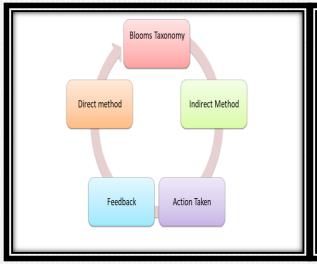
College regularly participates in quality initiatives undertaken by the Government.

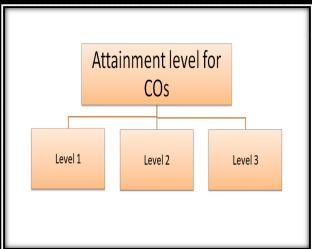
- Submission of Data to AISHE
- Participation in NIRF
- Submission of Annual Quality Assurance Report

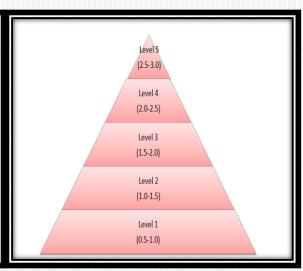
11. MAPPING OF POs AND COs

- POs and COs are defined by the university. POs and COs of certificate courses run by the college are prepared by the concerned department.
- The POs, PSOs and COs for the programmes and courses offered are clearly stated and displayed on college website.
- They are also communicated through introductory lectures and Principal's address at the beginning of an academic session
- The mapping of POs and COs is done on the basis of Blooms Taxonomy at two levels: Direct and Indirect
- Direct level takes into consideration the performance of students in both internal and external examinations whereas indirect level of attainment is based on students participation in sports, cultural events, participation in extension and outreach programmes and placement

MAPPING OF POS AND COS

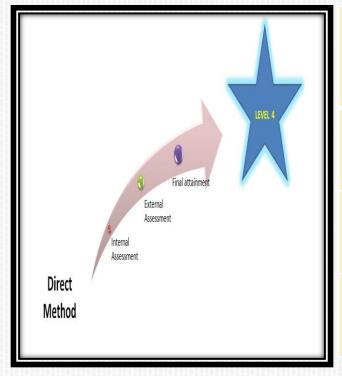






For INTERNAL Exam

Level 1	Below 60 % of students scoring more than average(60%) marks			
Level 2	60-80 % of students scoring more than average(60%) marks			
Level 3	Above 80% of students scoring more than average(60%) marks			



For EXTERNAL(University) Exam

Level 1	Below 45 % of students scoring more than average (60%) marks
Level 2	45-60 % of students scoring more than average (60%) marks
Level 3	Above 60% of students scoring more than average (60%) marks

12. PROMOTION OF RESEARCH CULTURE

HEI strives hard to inculcate research aptitude and culture amongst faculty and students. It is done through following measures:

- Establishment of Incubation and Startup Cell
- Encouraging faculty members to participate in training programmes and professional development activities
- Providing financial assistance to attend conferences/ seminars/ workshops
- Encouraging them to submit proposal for financial assistance to various funding agencies
- Providing financial assistance to carry out Minor Research Project under Institutional Research Grant Scheme
- Appreciating faculty on their significant achievement in research and academics and extension activities
- Organization of workshops/ seminars on Intellectual Property Rights, Patenting, Innovation, Research Methodology, Entrepreneurship etc.

13. POLICIES FOR ACADEMIC, ADMINISTRATIVE AND FINANCIAL TASKS

IQAC devises policies and procedures for performing various academic, administrative and financial tasks and monitors their effective and smooth functioning:

- Academic Quality Policy
- Admission Policy
- Institutionalization of Academic Planning
- Policy for integration of ICT in teaching learning process
- Institutional Research Policy
- E-Governance Policy
- Policy for maintenance of academic and physical facilities
- Examination policy
- Financial Resource Mobilization Policy
- Policy for Institutional Scholarship
- Green Campus Policy
- Institutional Policy for Prevention of Ragging and Sexual Harassment of students
- Environment Conservation and Energy Usage Policy

14. PREPAREDNESS FOR NEP 2020

Our college is fully prepared to implement NEP 2020. It has taken following steps towards its implementation:

- Faculty have participated in NEP 2020 workshops both online and offline
- College has kept NEP 2020 document in the library as well as on college website to be accessed by its stakeholders
- College implements choice based credit system for all its programmes. It offers some interdisciplinary and multidisciplinary courses
- College has registered itself on National Academic Depository for Academic Bank of Credits. All the presently enrolled students have opened their Academic Bank of Credits accounts.
- College regularly conducts vocational, value based and soft skills courses in alignment with National Skills Qualifications Framework.
- Faculty make use of bilingual teaching methods wherever necessary in their curriculum delivery
- Institution and departments work together to finalize POs and COs to fulfill Outcome Based Educational (OBE) needs.
- Online distance learning (ODL) mode is used by faculty in different ways such as NPTEL, SWAYAM, Audio Video Studio, Virtual Classroom etc.